

Purchase DEIC
September 23, 2005

Attending: Doreen Mosley, Martin Amundson, Vicki Wright, Pam Rockwell, June Fortner, Scott Suttles, Janet Copeland, Sharon Jones, Stefani Weis, Janet Stewart, Kris Hayes, Nancy Travis, Mike Paul, Amy Peal, Thresa Butler, Gail Herndon, Nona Bazzell, Kathy Miller

Voting Members not present: Terri Anderson, Libby Bobo, Kay Perry, Lana Buchanan, Paula Humphreys, Denise Gilbert, Intrepid USA

Minutes: The June minutes were approved.

Provider Update: Ginny Devine, with ABCs & Milestones, and Purchase District Home Health are not taking physical therapy referrals. June Fortner, Vicki Wright, and Christy Ethridge from Easter Seals helped with a daycare screening at Kids Kare in Lone Oak. Mia Mingis is a new speech therapist for Carlisle, Fulton & Hickman counties. There are three people who have begun the process to become new PSCs.

Point of Entry Report: In June there were 34 referrals, 16 initial IFSP meetings, 87 cases carried over from May, a month-end caseload of 76, and 11 cases exceeding 45 days. For July there were 36 referrals, 14 initial IFSP meetings, 76 cases carried over from June, a month-end caseload of 66, and 8 cases exceeding 45 days. In August there were 40 referrals, 19 initial IFSP meetings, 66 cases carried over, and 12 cases exceeding 45 days.

At the TA Team state staff meeting on Sept. 22, it was discussed that the program's 6-year plan has to address improving the rate of the cases making the 45-day timeline. Currently it's around 30%, which is a big concern. Part of this low percentage is due to family reasons, however, the program as a whole must improve the rate over the next 6 years. The 6-year plan will be submitted in December to the federal Office of Special Education Programs, OSEP.

Technical Assistance Team Report: Pam Rockwell is working with the other parent consultants on a Parent Orientation for families entering that will begin in January. Kathy Miller & Eileen Cameron attended the Infant Toddler Institute in Lexington in August.

Right now, First Steps doesn't have a code of ethics for providers, but there is a subcommittee of the TA teams that is working on one. It may be part of the new contracts next year.

Eileen has been doing program reviews and there are some things that she wants providers to know she'll be looking at closely: providers upholding parents' rights, therapists getting discharge summaries to PSCs with the Delay Ranking Scale (DRS), IFSP outcomes in which the ideas and strategies address family strengths and resources first before covering how FS fits into routines and schedules, whether therapists are receiving written referrals from I/PSCs for assessments, and in staff notes, therapists should be more specific about what they're doing for parent/caregiver education. There should be documentation of what was taught, modeled, practiced, or shown to families, not just the phrase "Parent Education" in the staff notes.

Kathy advised that if an IFSP team is having an assessment done that may mean adding a new service, that assessment report should contain the DRS. Initial assessments following a primary evaluation don't need the DRS. If a primary evaluator gets a referral for a 5-area assessment for a child with an established risk, that report should also contain the DRS.

In March, when CBIS changed several of the summary sheets, they added a code of 38XOO14B for the 5-area assessments on the Point of Entry Update Sheet. That code isn't on the billing sheet, but the rate for that type of assessment is \$175. If a primary evaluator does a 5-area assessment, they can't be chosen for providing services for that child unless there is a service gap. Kathy has to give approval if this situation occurs.

Old/New Business: This fiscal year's DEIC budget is \$1000 housed in the TA team budget at MSU. Parent stipends and paying for conference registrations are 2 ways to spend the money. The DEIC will have more limitations on how to spend the money since it's at the university. It was reported that there is still some of the '03-04 money to spend. The budget subcommittee is to be reporting to the DEIC about requests and expenditures of that money.

Some ideas for guest speakers or having a parent workshop were discussed. Scott Suttles, June Fortner, Nona Bazzell and Pam will be a subcommittee for this, and others are welcome to work with them. Topic suggestions were Infant Toddler CPR, dealing with seizures, stressors that families face when a child has special needs, and autism.

Guest Speaker: Mike Paul, from the Four Rivers Behavioral Health Regional Prevention Center, spoke on signs of methamphetamine use and manufacturing.

**Next Meeting is Friday, December 2, Noon
Graves County Public Library 601 S. 17th ST, Mayfield**

AGENDA

Introductions

Approval of September Minutes

Provider Update

Point of Entry Report

Technical Assistance Team Report

Subcommittee Reports

Old/New Business

Guest Speaker

March 2005 Agenda Items